



57th Vegetable & Flower Seed Conference Meeting Room Request Form

A limited number of meeting rooms are available through ASTA for the 57th Vegetable & Flower Seed Conference at the Sheraton San Diego Hotel & Marina in San Diego, California, being held January 27 - 30, 2018. Please complete the request form below for assistance in reserving a meeting room. Please note that submission of this form is not a guarantee that a meeting room will be available; however, meeting room requests are addressed on a first-come, first-served basis and all requests are subject to availability.

ASTA will make every effort to assist you in reserving a meeting room, as space permits. Please complete the information below to begin the request process.

COMPANY INFORMATION

Company: _____

Address: _____

City: _____ State/Province: _____

Zip Code: _____ Country: _____

Phone: _____

Email: _____

METHOD OF PAYMENT

Credit Card: Visa MasterCard American Express

Number _____

Exp. Date _____ CVC code _____

Signature _____

Print Name _____

Check Enclosed (made payable to ASTA in USD only)*

* If paying by check, check must be received in ASTA office within 30 days or the room reservation will be released.

Card will not be charged until meeting space can be confirmed.

MEETING ROOM INFORMATION

Number of people: _____

SETUP DESIRED:

Boardroom Classroom U-Shape Rounds

DATE/TIMES REQUESTED:

Saturday, Jan. 27, 2018

Start Time: _____ am/pm End Time: _____ am/pm

Sunday, Jan. 28, 2018

Start Time: _____ am/pm End Time: _____ am/pm

Monday, Jan. 29, 2018

Start Time: _____ am/pm End Time: _____ am/pm

Tuesday, Jan. 30, 2018

Start Time: _____ am/pm End Time: _____ am/pm

Other: _____

- Check here if an alternate hotel is acceptable.
- Check here if you would like to rent audio visual equipment.
- Check here if you will be ordering food and beverage for your meeting room

**FEES: Member: \$400/day or \$1100 total for 3 days or more
Non-Member: \$600/day or \$1700 total for 3 days or more**

TOTAL DUE: _____ DATE: _____

Please return this form by mail, email or fax to Jennifer Crouse, American Seed Trade Association

1701 Duke Street Suite 275 Alexandria, VA 22314

Phone: 703-837-8140 • Fax: 703-837-9365 • Email: jcrouse@betterseed.org